

**AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE  
AUTHORITY, HELD ON THE 6<sup>th</sup> DAY OF MAY 2013, 7:00 P.M., BOARD ROOM,  
MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:**

<b>PRESENT:</b>	Gary Creed	-Chair
	James Politis	-Member
	Matthew Gabriele	-Member
	Christopher Tuck	-Member
	Mary Biggs	-Secretary-Treasurer
	William Brown	-Vice Chair
	Robert C. Fronk	-PSA Director
	Karri Cridlin	-Secretary to PSA Board
	Craig Meadows	-County Administrator
	Marty McMahon	-County Attorney
	Joel Donahue	-Planning Commission
<b>ABSENT:</b>	Annette Perkins	-Member

**CALL TO ORDER**

Chair Creed called the meeting to order and determined that a quorum was present.

**PUBLIC ADDRESS SESSION**

There were no comments from the public.

**CONSENT AGENDA**

On a motion by James Politis, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated May 06, 2013.

The roll call vote on the foregoing motion is as follows:

<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>
Gary Creed		Annette Perkins
James Politis		
William Brown		
Christopher Tuck		
Mary Biggs		
Matthew Gabriele		
Christopher Tuck		

## **INTO WORK SESSION**

On a motion by James Politis, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enters into Work Session for the purpose of discussing the following:

### **A. FY2014 Budget.**

The vote on the foregoing motion is as follows:

#### **AYE**

James Politis  
William Brown  
Mary Biggs  
Gary Creed  
Christopher Tuck  
Matthew Gabriele

#### **NAY**

#### **ABSENT**

Annette Perkins

## **OUT OF WORK SESSION**

On a motion by James Politis, seconded by Matthew Gabriele, and carried; IT WAS RESOLVED, that the Public Service Authority hereby ends their Work Session to return to regular session.

The vote on the foregoing motion is as follows:

#### **AYE**

James Politis  
William Brown  
Mary Biggs  
Gary Creed  
Christopher Tuck  
Matthew Gabriele

#### **NAY**

#### **ABSENT**

Annette Perkins

## **FINANCIAL REPORT**

The financial report for period ending April 30, 2013, was presented for review and discussion.

## **DIRECTOR'S REPORT**

1. Monthly Activities Report  
The April 2013 report was presented for review
2. Virginia Rural Water Association Annual Meeting  
The Virginia Rural Water Association (VRWA) annual meeting was held in Roanoke on April 24 and 25, 2013. The Director and other staff attended the training sessions and trade show. This meeting is a great opportunity to network with managers, operators, and vendors of small utility systems to discuss issues of common interests.
3. Virginia rural Water Association Water Operator of the Year Award  
Don Todora, PSA Water Operations Specialists was awarded the 2012 VRWA water operator of the year award.
4. Route 114 Bridge Utility Crossing Agreement  
In November 2009, BCVPI Water Authority, Peppers Ferry Wastewater Authority, Pulaski County PSA and Montgomery County PSA entered an agreement with the NRV Planning District to fund installation of utility casings in the proposed Rt. 114 New River and N&W Railroad bridges. The casings were proposed as a cooperative and speculative project as there was no known immediate need for the casings. The initial cost to Montgomery County PSA was \$13,750. The agreement has provisions for reimbursement of our initial investment with interest if others were to use the casings.

After several discussions with VDOT in 2011, it was concluded by all parties that the project would be scrapped due to cost over-runs and other project issues. However, we were recently informed by VDOT that they had completed the work unbeknown to any of the other parties. The current cost to Montgomery County PSA is now \$15,374, which has been included in the FY14 Water Budget.

5. Oilwell Road Water System  
Recently, customers at 1645 and 1675 Oilwell Road raised concerns with water pressure at their residences. We installed pressure recorders at the water meters of both locations to record water pressure overtime. The pressure recordings indicated that the pressure at both meters was more than adequate meeting all PSA and Virginia Department of Health regulations.
6. Rowe Furniture Water Line  
Another meeting was held with Rowe Furniture staff and attorney relative to the 10-inch fire line serving the facility. Rowe's staff and attorney asked the PSA to install an isolation valve on the fire line to allow it to be turned off while maintaining domestic water service to the facility. We prepared and forwarded a cost estimate for the work and are waiting for a reply from Rowe.
7. Elliston-Lafayette Wastewater Treatment Plant Roof Inspection  
Roof inspections were performed on the nearly 30 year old roofs of the plant building after the office building developed a leak. HDH Associates of Christiansburg performed the inspection and recommended replacing the existing flat-roof system membranes with similar membranes with 20-year warranty. We are also evaluating the possibility and cost of placing single-pitched roofs on the buildings.
8. Review of PSA Work hours  
Several employees have requested we consider changing PSA work hours from 8am to 4:30pm to 7am to 3:30pm. There are a number of issues to consider including closing the PSA office at 3:30 and charging customers the after-hours service fee of \$25 at that time. This proposed change should be seasonal due to safety concerns of working during house of darkness.
9. Notice of Violation – Riner Wastewater Treatment Plant  
The Department of Environmental Equality (DEQ) issued Notices of Violation (NOV) to the Riner Wastewater Treatment Plant (WWTP) on March 13 and April 10, 2013 for continuing permit violations of Copper, Ammonia, BOD5 and TKN. The permit violations included in the NOVs were for the months of December 2012, January 2013 and February 2013.  
We held a meeting with DEQ representatives and PSA staff on April 9, 2013 to review the plant status and potential DEQ enforcement action. Initially DEQ staff indicated they would issue enforcement action within a few weeks, but later decided to wait until the end of April 2013 as the Riner plant was showing compliance with TKN and BOD5 limits. We did have a Copper violation in April but have also initiated another Copper removal process using chemical addition.  
We performed a preliminary pilot project at the Riner plant during late March early April to evaluate Copper and Zinc removal using small amounts of two chemicals applied to the main treatment process and clarifier. We collected and analyzed samples at several points of the process while applying the chemicals with all indicating good results. We ordered larger quantities of the two chemicals along with feed pumps that were received and installed April 26, 2013.

**AUTHORITY MEMBERS' REPORT**

Member Gabriele	-Absent
Member Politis	-Asked to move closed meeting item until beginning of Board of Supervisor meeting scheduled for May 13, 2013 at 6pm.
Member Perkins	-Absent
Member Brown	-No Report
Member Tuck	-No report
Member Biggs-	-No Report
Member Creed	-No Report

**ADJOURNMENT**

There being no further business, the Chair adjourned this meeting to the next meeting scheduled for June 3, 2013.